

Date: \_\_\_\_\_

Room Number: \_\_\_\_\_

Inspector: \_\_\_\_\_

Housekeeper: \_\_\_\_\_ Score: \_\_\_\_\_

<b>Living Room:</b>	<b>H</b>	<b>M</b>	<b>O</b>	<b>Bathroom:</b>	<b>H</b>	<b>M</b>	<b>O</b>
Entrance Door Lock Works & Clean				Lighting works / cord covers / seams			
Safety Latch works / tight / Light turns on				Smoke Alarm / Ashtrays (3)			
DND sign on door, LAW Card on Door				Telephone Clean / Plate / 25' Cord			
Fridge Clean / Cold / Defrost				Pen - Pad - Bible - Phonebook - Green			
Microwave Clean & Clock Set				Beds - tight / bedspread / skirt			
TV Clean / IP / Remote				Sheets - no stains / no hair / no tears			
DVD Player / Remote				Pillows - 4 queen - 5 king			
Trash Can clean and in position				Coffee Maker Clean & Works			
Guest Directory / Commitment on desk				Coffee Cups(2 per bed)/Condiments (2)			
Internet tent / Breakfast				Reg Coffee (1) / Decaf (1)			
Dream Tips in room tent				Ice bucket and liner, Tray			
Clothes Rack Clean / Condition				Plastic wrapped cups (2 per bed)			
Iron / Board Present / IP / Clean				Vanity area (bulbs / clean / chrome)			
Regular hangers (6) / Skirt hangers (≥2)				Forgot Something Tent Card - Green			
Laundry bag / Ticket				Face Soap / Bath Soap / Shampoo / Lot			
All Drape Hooks & Rod Works / Blackout				Hair Dryer (Present / Works / Clean)			
AC works / clean / knobs / filter clean				Trash can clean and in position			
Window clean / Ledge Clean				Bathroom Door (Clean / Hook / Stop)			
No debris behind furniture				Toilet Clean / Lid up / Seat tight			
Room is odor-free				Shower Door Clean / works			
All Surfaces (ns/drawers/credenza) Cln				Tub Cln (walls/chrome/soap dish/head)			
All Pictures & Headboards Dusted				Toilet paper (2) - VIP / Facial tissue VIP			
Window & Mirrors Clean				Towels - Bath / Hand / Wash (2 per bed)			
Room Vacuumed Well				Bath Mat			
Walls Neat & Clean				Towel Racks Tight & Present			